



CHC30113

CERTIFICATE III IN EARLY CHILDHOOD EDUCATION AND CARE

This Course is subsidised under the 2020-2021 Queensland VET Investment Plan administered by the Department of Employment Small Business and Training's (DESBT)



DESCRIPTION

Our **CHC30113 Certificate III in Early Childhood Education and Care** will introduce you to working in the field of early childhood and provide education and care to children in a wide range of services.

You will assist in planning and executing educational programs that focus on supporting children's learning, well being and development. Depending on the setting, you may work under direct supervision or autonomously for the duration of your course with SITS. If you love helping kids grow and flourish, this qualification was made for you!

CAREER OUTCOME

- Family Day Care Educator
- Centre-based Educator
- Centre-based Assistant
- Outside School Hours Assistant
- Playgroup Supervisor
- Recreation Assistant
- Out of School Hours Care Educator
- Occasional Care worker
- Relief ed

MODE OF DELIVERY

- Face to face
- Workplace training and assessment
- Self-paced
- 120 hours work placement

LOCATION

- **QLD:** Logan Central

DURATION

12 Months



STUDENT ELIGIBILITY CRITERIA

To be eligible for the **Certificate 3 Guarantee program**, individuals must:

- Be aged 15 years or over
- Be no longer at school (with the exception of school students in Years 10, 11 and 12 undertaking a VET in School (VETiS) program — see the VETiS fact sheet for more information)
- Permanently reside in Queensland
- Be an Australian citizen, Australian permanent resident (includes humanitarian entrant), temporary resident with the necessary visa and work permits on the pathway to permanent residency, or a New Zealand citizen
- Not hold, and not be enrolled in, a certificate III or higher-level qualification, not including qualifications completed at school and foundation skills training.

STUDENT INFORMATION:

- You will be enrolled with SITS directly and NO third-party arrangements are made.
- As a condition of receiving this funded training, you must complete a Student Employment Survey within three (3) months of completing or discontinuing their training and return to SITS.
- You will no longer be eligible for a government subsidised training place under the Certificate 3 Guarantee once you complete a certificate III level vocational qualification.
- SITS will take every possible action to ensure we support you throughout your training and assessment process. If at any point through-out your course you require any assistance or support, please discuss these needs with SITS staff and we will do our best to help. If you have any special needs, including Language and Literacy, learning, mobility, visual impairment or hearing please notify staff prior to enrolment to allow us to cater for your needs. SITS support services available to assist students to complete training. If you do not notify us of any condition that may affect your learning, we will not be able to assist you if the need arises.

REFUND POLICY

The policy of the organisation is at all times to be fair and equitable to registered students. Applications for refunds can be made to the Director or CEO of the organisation.

Certificate 3 Guarantee Program

Certificate 3 Guarantee Co-contribution refunds must be requested in writing 7 days prior to withdrawal. Withdrawal request must be made on the Withdrawal Request Form. This must be signed by the student and where applicable, referring 3rd Party. Units will be refunded on a unit-by-unit basis for all non-commenced units. Refunds will be processed via Electronic Funds Transfer (EFT) 7 days after the request has been received.

SITS will ensure that it will assist a student to complete the qualification once the student has enrolled with the organization

RPL/CT

Recognition of Prior Learning

Students may be eligible to apply for recognition of their chosen qualification by providing evidence of their previous training, employment experience or other life skills that meet qualification requirements. Successful applications may result in a reduced training time.

Credit Transfer

Students may be eligible to apply for credit transfer. This is where you can provide evidence of previous studies where there is equivalence to the units of competency within the course. *(Please refer to student handbook).*

WORK PLACEMENT

Students must participate in a minimum of 120 hours of work placement. Students need to find their own placement in a regulated education and care service.

Domestic Full fee: \$3000

Co-Contribution Fee under Qld Certificate 3 Guarantee funding:

- **Non – Concessional Student: \$36.00 TOTAL (\$2 per unit)**
- **Concessional Student: \$18.00 TOTAL (\$1 per unit)**

UNITS OF COMPETENCY

Total number of units = 18

- 15 core units
- 3 elective units

These are listed below:

UNIT CODE	UNIT NAME
CHCDIV002	Promote Aboriginal and/or Torres Strait Islander cultural safety
CHCECE001	Develop cultural competence
CHCECE002	Ensure the health and safety of children
CHCECE003	Provide care for children
CHCECE004	Promote and provide healthy food and drinks
CHCECE005	Provide care for babies and toddlers
CHCECE007	Develop positive and respectful relationships with children
CHCECE009	Use an approved learning framework to guide practice
CHCECE010	Support the holistic development of children in early childhood
CHCECE011	Provide experiences to support children's play and learning
CHCECE013	Use information about children to inform practice
CHCLEG001	Work legally and ethically
CHCPRT001	Identify and respond to children and young people at risk
HLTAID004	Provide an emergency first aid response in an education and care setting
HLTWHS001	Participate in workplace health and safety
CHCECE012	Support children to connect with their world
CHCECE014	Comply with family day care administration requirements
BSBWOR301	Organise personal work priorities and development

CONTACT

Step Into Training Services (SITS)

RTO No 91533: CRICOS Code 03474G

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